

ST PAUL'S EGHAM HYTHE

We are a diverse community of people who receive God's love and seek to show, share and tell of that love to everyone."



Minutes of the Annual Meeting of Parishioners and Annual Parochial Church Meeting

Sunday 21st April 2024 (after the 10am service)

Present in Church – Rosie Hoad (Vicar & Chair) Christine Oxenham, Selwyn Boothe, Graham Rule, Nicola Rule, Malcolm Loveday, Sue Loveday, Josh Cleaver, Alison Bingham, Emma Sterry, Becky Brent, Chris Brent, Ben Niblett, Richard Gilbert, Jill Laszlo, Steve Baynes, Leigh Doe, Liz Roshier, Diane Oliver, Victoria Diplock, Alison Hawkins.

Present on Zoom – Anne Bayes, Kate Niblett, Clare Quarman, Val Monk, Sue Hoad.

Apologies for Absence – Sally Doe, Mary Halls, Jane Forster, Peter Humphrey, Derek McGovern, Jackie McGovern.

Opening Prayer – Led by Josh Cleaver

Chair's Introduction – Rosie had given an overview in the Annual Report which was available to read prior to the meeting, and touched on the big themes during her talk in the preceding service. She asked that we pray with this verse as we look to the next steps for St Paul's, and ask God to raise up more people from our church and community to share in this journey.

*Jesus said to his disciples, 'The harvest is plentiful, but the labourers are few;
³⁸ therefore ask the Lord of the harvest to send out labourers into his harvest.'
(Matthew 9: 37-38)*

Annual Meeting of Parishioners

Election of Church Wardens

Elizabeth Roshier – Nominated by Diane Oliver and seconded by Steve Baynes.

Diane Oliver – Nominated by Marilyn Odam and seconded by Elizabeth Roshier.

No other nominations received therefore the two were duly elected

It was noted that this is Diane's 6th year as churchwarden therefore next year she must step down.

Meeting closed.

Annual Parochial Church Meeting

Electoral Roll – report by Christine Oxenham

In 2023 there were 81 people on our electoral roll

There have been four additions – Alison Bingham, Carol Bowie, Chris Williams, Deborah Blackman and one removal – Joyce Hunt (RIP)

Final total for 2024 = 84 people

Resident within the parish – 56

Non-resident – 28

It was mentioned that next year, 2025, there will be a total revision of the roll which means everyone must complete the paperwork prior to next year's APCM.

Parochial Church Council –

There are three nominations this year for joining the PCC

Christine Oxenham – nominated by Mary Halls and seconded by Selwyn Booth

Alison Bingham – nominated by Diane Oliver and seconded by Nicola Rule

Leigh Doe – nominated by Victoria Diplock and seconded by Becky Brent

All were duly voted on to the PCC for a three-year term.

Stepping down this year - Selwyn Boothe and Jackie McGovern who were thanked for their participation.

The new members were provided with the appropriate forms and a booklet and reminded that they are required to complete safeguarding training.

Safeguarding – report by Alison Hawkins

Alison introduced herself as Safeguarding Officer at St Paul's and confirmed that her report was within the booklet issued prior to the meeting.

Alison confirmed that her safeguarding email address is listed on the website (safeguarding@speh.org.uk) and is confidential to her, therefore if anyone has any concerns, please use the email address to contact her. It is better to be over cautious and report than to ignore when someone may need help.

Victoria was thanked for her work carrying out and recording risk assessments.

It was confirmed that there is now a more child friendly page on our website for safeguarding issues including contacts and child helpline details.

Financial Accounts – report by Emma Sterry

- Income for 2023 - £112,000
- Many thanks to regular givers as this assists the management of the church finances.
- The hall is busy with bookings and this has increased income.
- Parish share for 2023 (£44,181) was paid in full.
- Parish share for 2024 (£44,807) is paid monthly and the target date for full payment is the end of November.
- St Paul's receives a reduction in the share to assist with our ministry costs, supported by the diocese as recognition of our ministry within the parish.
- St Paul's also receives financial support for Josh from the central Church of England
- Some small grants have been awarded for our Open Space project, and work on a major grant application is underway.
- A grant is received for the Warm Hub space we provide the community at set times during the winter.
- A grant is also received to help the Food Kitchen which supplies food regularly to members of our community each Friday.
- It was suggested that fundraising events where the money goes direct to the charity such as the Christian Aid Walk and Angel Tree are noted separately on the accounts to demonstrate this aspect of charity fundraising carried out by the church.

Appointment of Independent Examiner

Tony Moore of Moore Accounting – proposed by Diane Oliver and seconded by Nicola Rule

Unanimous vote to continue using Tony Moore as the independent examiner of church accounts.

Fabric Report – report by Diane Oliver

- All mandatory checks have been completed.
- The Archdeacon's visitation and Parish Needs Process was last September. This includes a check that all paperwork and documents are in order including, registers, insurances and servicing where required such as electrics.
- The Parish Needs Process is combined with this meaning that the Church Development Plan and our ministry within the church and local community was also discussed.
- All work carried out is discussed with the church Eco Group to ensure that it meets eco friendly requirements.
- There are a lot of people who assist with the work of running the church and Diane thanked everyone involved.

Q – How much money is saved by using LED lighting.

A – There has not been a full measurement of cost savings but is something that could be considered in the future.

Q- Is there any plan to manage the car park, especially at school drop off and collection times when the church is also being used and the carpark is full and busy.

A – This continues to be a difficult balance, and we work closely with the local schools in trying to manage the problems. If anyone has particular solutions they wish to bring to the PCC to consider please send Rosie your proposals.

Open Space Project – report by Sue Loveday

- Open space update listed in the report issued prior to the meeting. There is also an information board at the back of church and on the church website
- Everyone is encouraged to read and share with anyone who would like to know more about the project
- The cost of the build is estimated at circa £800k
- Planning application has been granted and is supported by our Surrey County councillor Mr Rob King
- The bequest fund of Les Rosewarne has been used to support architects' fees and the money raised by the sale of Christmas puddings and the Christmas raffle paid for the planning application fee
- The QS estimate has been accepted by Your Fund Surrey as sufficient for the grant applications so we don't have to go out to tender until the grant is awarded
- The next step for the faculty application is to display the application for 30 days to provide the opportunity for people to query and/or raise concerns to the build so this is now underway
- We are receiving support from someone via Voluntary Services North Surrey in drafting the grant application. This is a detailed process with a lot of paperwork and it greatly assists to have this support
- To help in the grant process we need to evidence the support of the local community, especially those who use our current facilities and others who would like to see the proposed improvements take place. This includes uniformed organisations, schools and church groups. There will be more questionnaires over the coming months and we are all encouraged to support and assist the project by completing and returning the questionnaires and encouraging others to do the same
- All voluntary hours given during this process can be used to support the church's contribution to the project
- Work on the two porches and internal will be separated to the church extension for the purposes of costings in the grant, so we can approach different bodies. Everyone is asked to pray for the Open Space Project and the funds required to continue with the plans

Rosie thanked Sue and Malcolm Loveday for their support and hard work in this process.

Any other business

Deanery Synod- Steve Baynes (Deanery Lay Chair)

- There is a desire to encourage strategy and synergy within the Deanery
- Graham Rule has been appointed as our second deanery representative
- Deanery meetings are open to all

Receiving from the Chalice at communion

- We've been reviewing again whether to return to drinking from the chalice. Following discussions in the staff team Rosie suggested we trial a 'mixed mode' approach, enabling both those who want to continue to have the host intincted and those who wish to receive directly from the common cup the chance to do so without the need for multiple 'stations/systems'
- The above would be achieved by allowing those who wish to have the host intincted to come forward to receive first, after which those who wish to receive directly would be invited to come forward. The key detail is that people may not intinct the wafer themselves as this has been proven to be the least hygienic practice.

Q- Had the leadership team considered the additional factors of those who receive communion in their seats and the families with young children who often hang back?

A- Yes, all have been considered. That doesn't mean that the process won't be clunky to begin with or that we can guarantee everyone receives as they desire. Should someone wish to receive by intinction after the point that others have begun drinking from the chalice they would need to receive only the bread- remembering that receiving 'in one kind' is still fully receiving communion.

Q- What is the current practice at Guildford cathedral?

A- People can receive directly from the chalice or alternatively, receive the bread only. They may not intinct.

All in favour

Rosie Study Leave

To take place from mid August 2024 to mid November 2024. By this time the grant application for Your Fund Surrey should have been submitted for consideration.

Date of next APCM: Agreed Sunday April 6th 2025 (Note this is different from initial date suggested of 27/4/25).